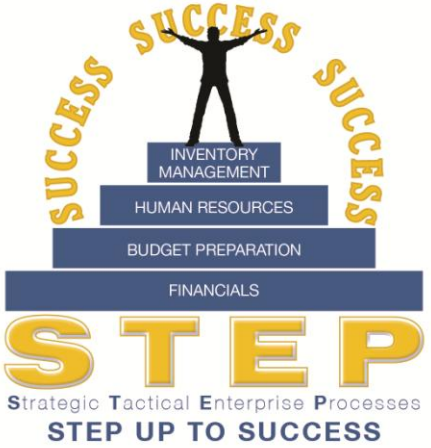
Cook County STEP (ERP) Town Hall

Ivan Samstein
Simona Rollinson
Douglas Elwell

June 13, 2016



Agenda

- Introduction
- What Is The STEP Project?
- Why Is The County Doing The Project?
- When Will We Doing STEP?
- How Will STEP Impact Me?
- What's In It For Me?
- How Will I Be Prepared For The Change?
- How Can I Learn More?

Introductions

- Introduction of Project Sponsors:
  - Ivan Samstein, CFO
  - Simona Rollinson, CIO
  - Douglas Elwell, CCHHS Deputy CEO of Finance and Strategy

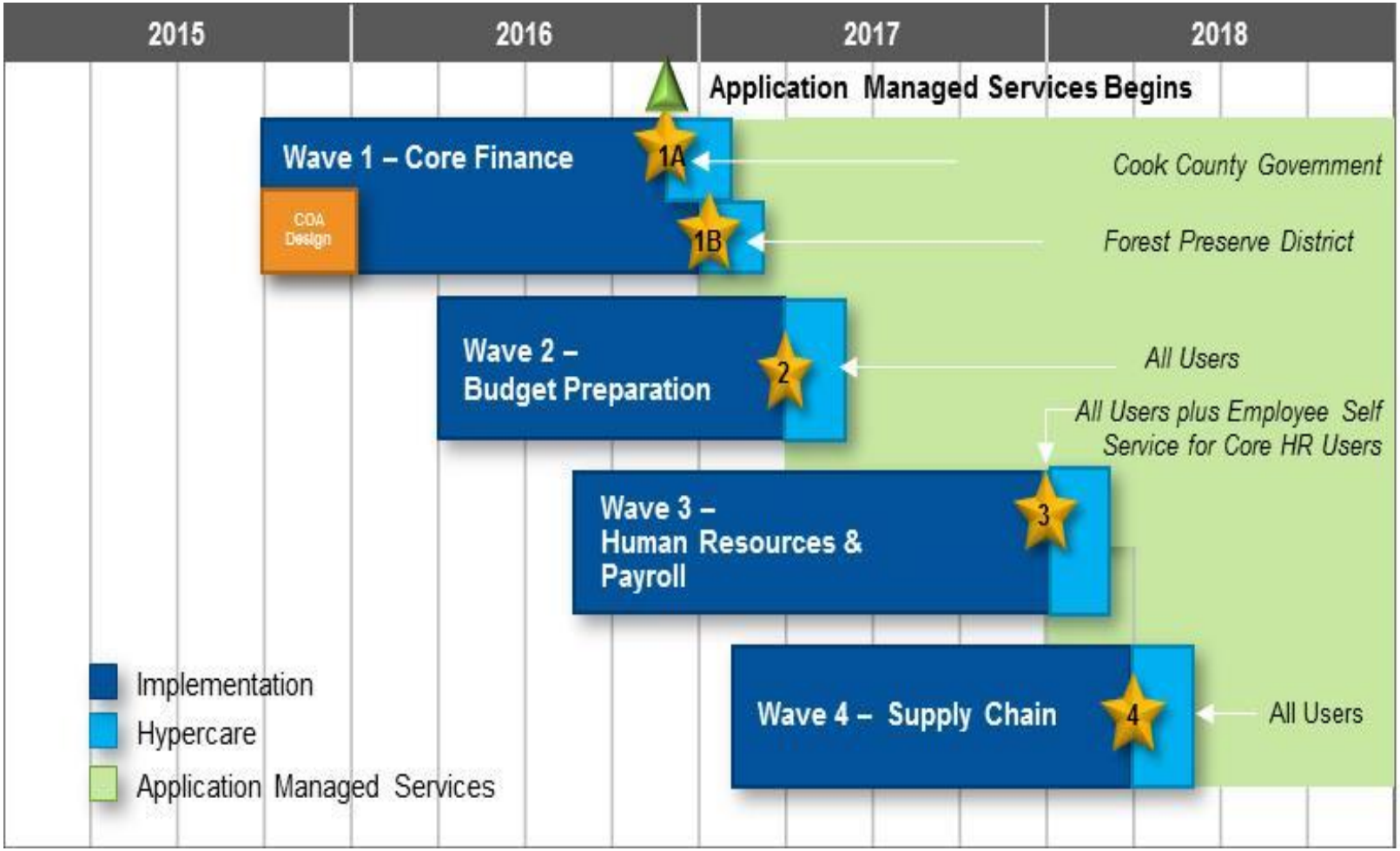
Why Are We Doing STEP?

- Multiple ERP Systems
- Difficult to assemble reports
- Myriad of business processes
- Need to improve controls
- Slow and cumbersome processes
- Difficulty in tracking status of purchases
- Need to leverage County Spend most effectively
- Enhance operating efficiency & reduce costs
- Advance the County's procurement leverage

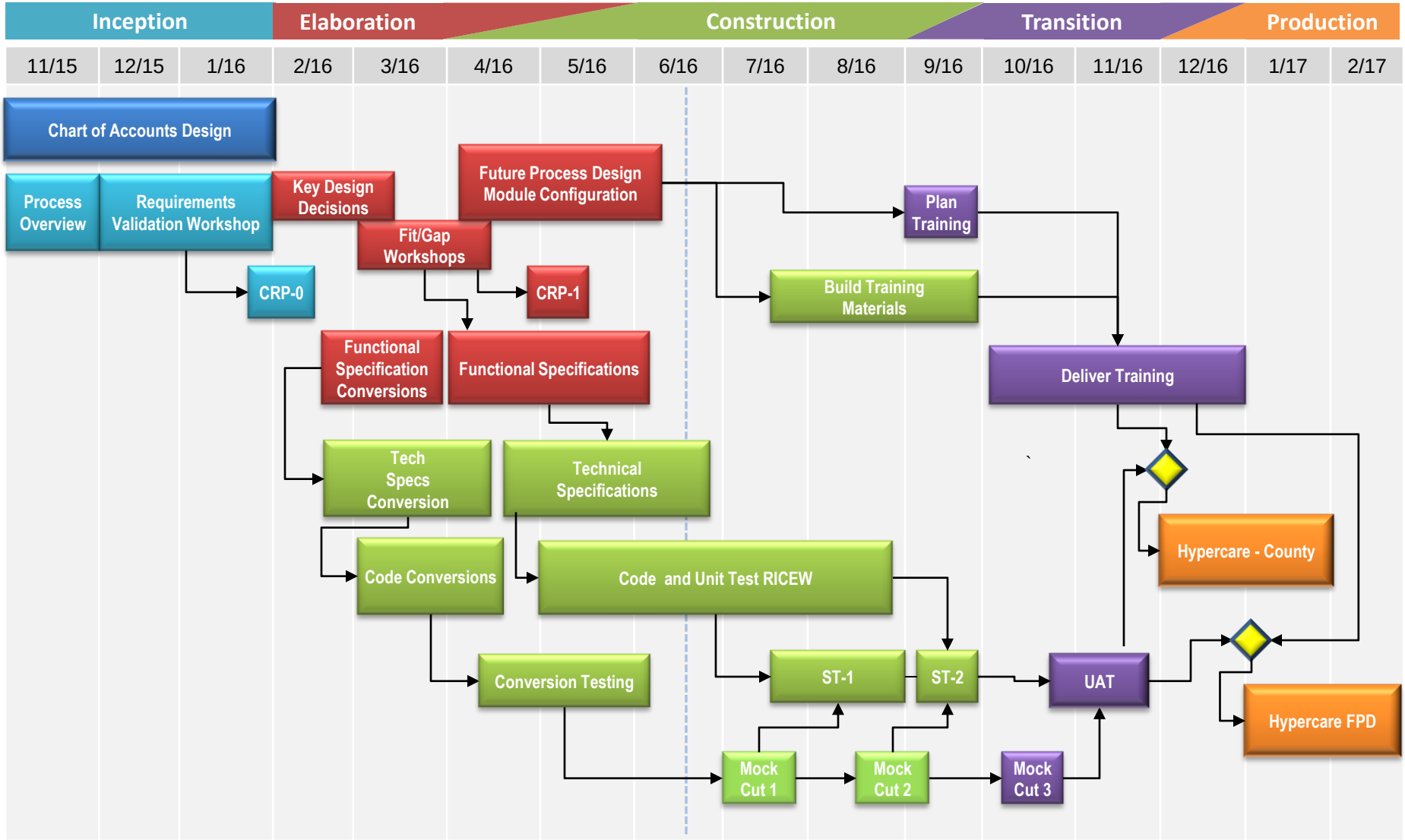
What Is STEP?

- Strategic Tactical Enterprise Processes:
  - Integrated Business Process
  - Shared Accounting Definitions
  - Electronic vs manual processes
  - Budgetary Controls
  - Analytics & Dashboards

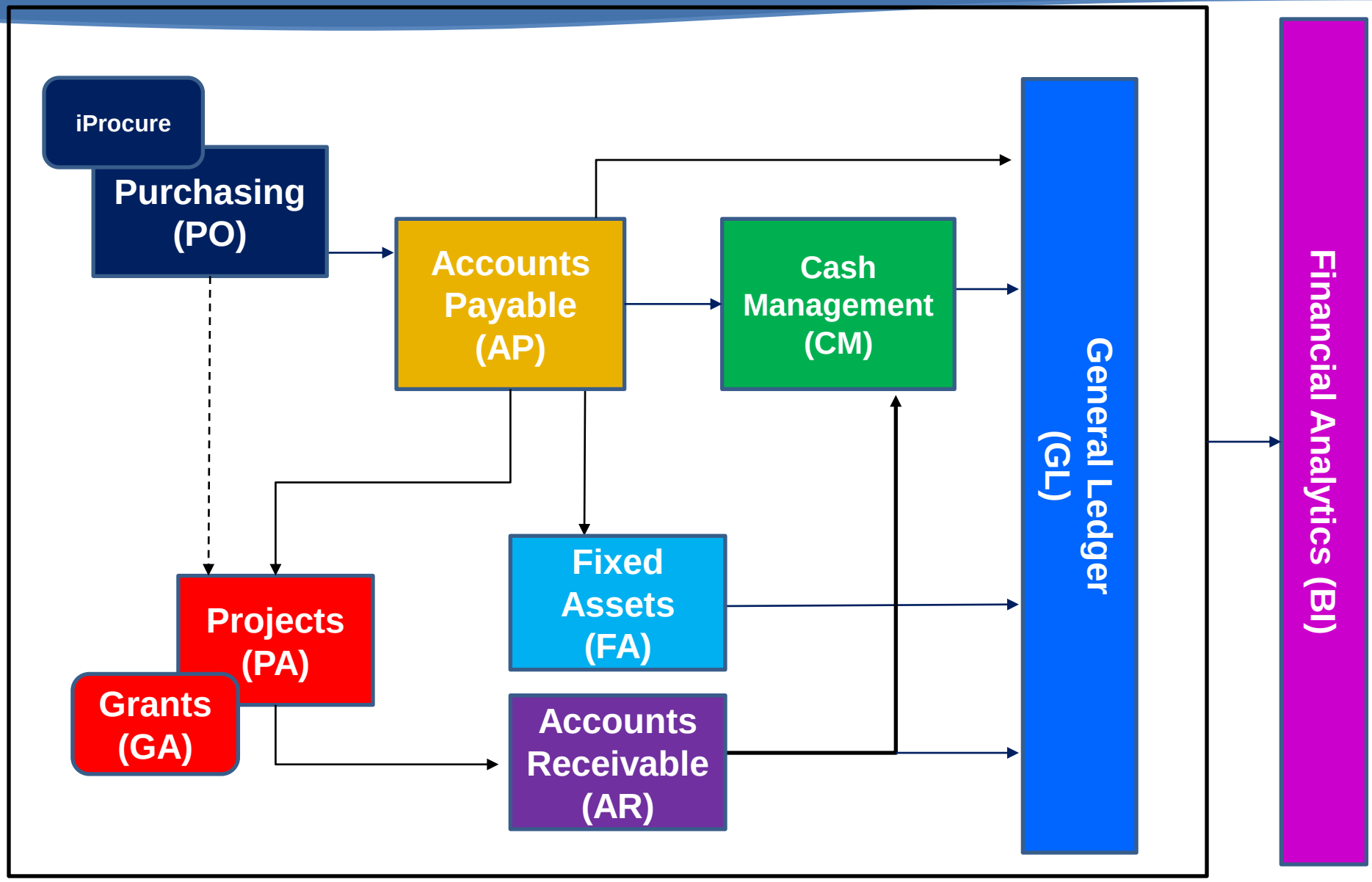
When Are We Doing STEP?



When Are We Doing STEP? Wave 1



STEP Wave 1


iProcure
Purchasing (PO)
Accounts Payable (AP)
Cash Management (CM)
General Ledger (GL)
Financial Analytics (BI)
Projects (PA)
Grants (GA)
Fixed Assets (FA)
Accounts Receivable (AR)

How Will STEP Impact Me?

The Procure to Pay Process will bring the most change to the most number of County employees in Wave 1:

- Procure to Pay (Business Function)
  - Requisitions
  - Purchase Order
  - Receiving
  - Invoice / Payment
- Workflow for approvals
- Master Data Management
  - Items
  - Suppliers
- Chart of Accounts
- Encumbrances

What's In It For Me?

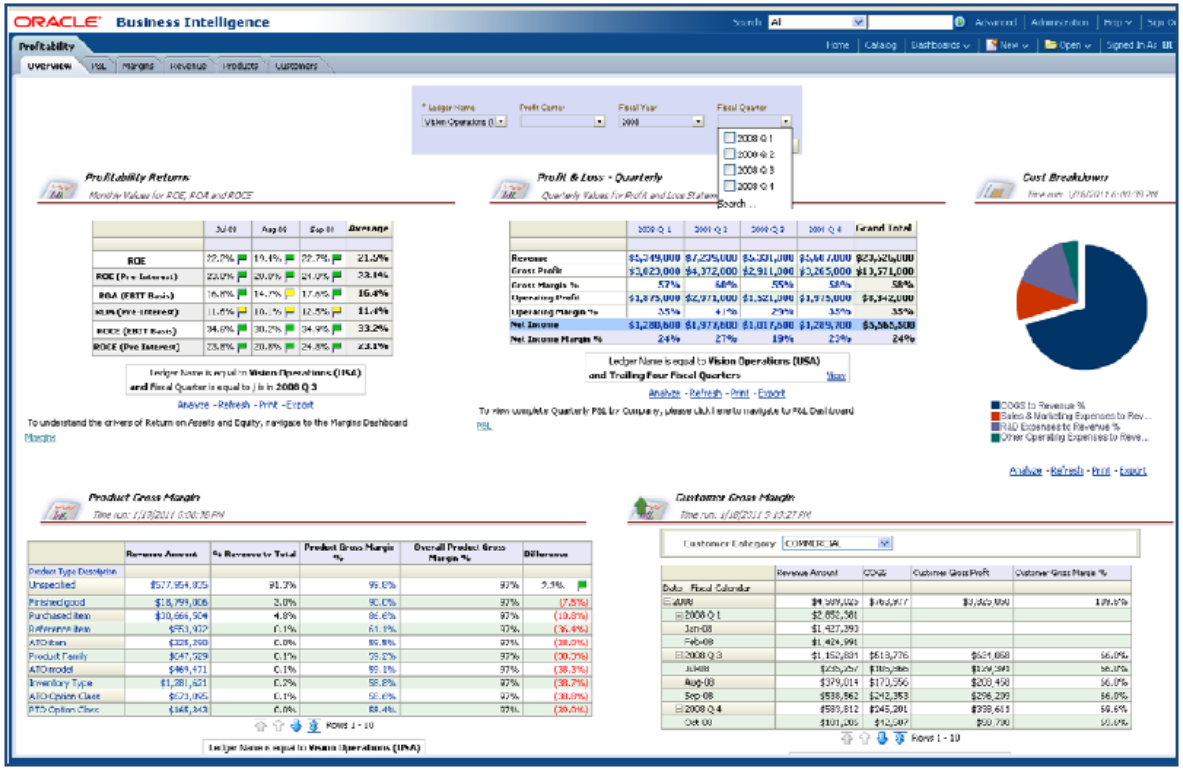
Process	Pain Point	Solution
Procure to Pay: - Requisition & PO - Approvals - Receiving Items	1) Paper Process for Requisition & PO (29A). 2) Manual approval process. 3) Unknown $$ commitment for Budget tracking.	1) User (Department) generated PO 2) Enable Oracle workflow for approval. 3) Enable encumbrance in Oracle to reduce budget hold times.
Record to Report: - Analysts - Budgeting	Manually consolidate data from multiple systems, projects & grant sources.	Reports in Oracle and the BI Tool for specific analytical needs.

What's In It For Me?

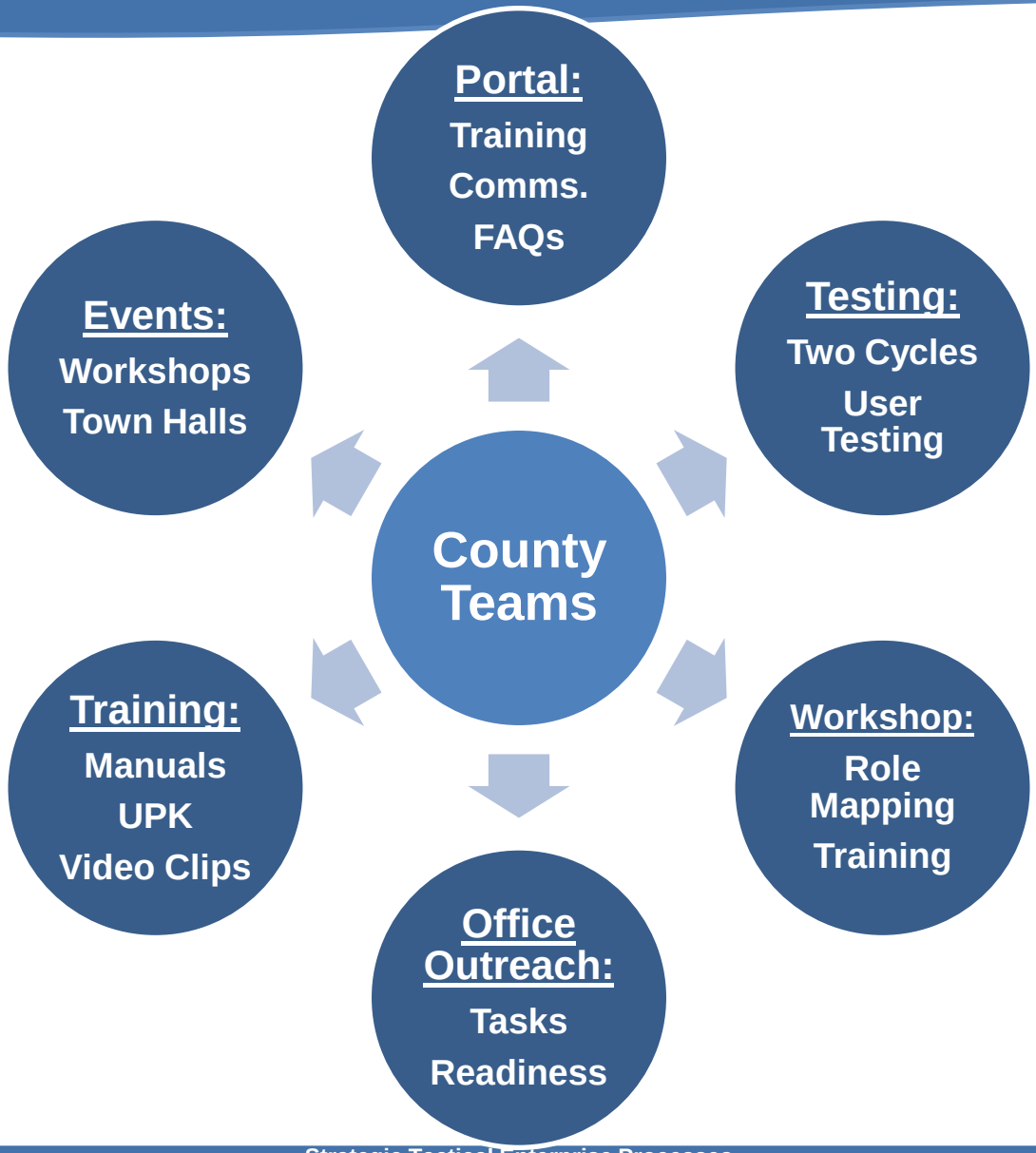
Process	Pain Point	Solution
Acquire to Retire: - Asset Management - Projects	1) Managed by spreadsheet & JDE and without GAAP standards applied. 2) Manual spreadsheet process.	1) System generated Asset accounting in single system. 2) Use Oracle Projects & Grants capability.
Bill to Cash: - Accounts Receivable	Tracking AR in spreadsheets.	Use Oracle AR capability in single system.

Analytics Capabilities

- Interactive Analysis and drill down
- Dashboards and ad-hoc reporting capabilities
- Predictive Analytics
- Executive Visibility



How Will I Be Prepared?



How Can I Learn More?

- Steering Committee – the Project Leadership Team is the outlet for conversation and to answer questions. They will be cascading project communications in upcoming Division and Bureau meetings.
- Office Outreach – Office Change Agents will support offices with the change impacts and messages as well as training and other readiness needs.
- Project Portal – will supply distributed communications, FAQs, training clips, and other project materials.
- Project Email Address – we encourage all questions and suggestions to come to us at: **ERP.STEPProject@CookCountyIL.gov**
- Printed Materials – you will receive a hand-out which is the Elevator Speech which outlines the project benefits to the County.
  - More Printed Materials will follow

Please see the Project Portal for Project and Communication Details

How Can I Learn More?
Your Sponsors

Ivan Samstein, CFO	**Simona Rollinson, CIO**	**Douglas Elwell, CCHHS Deputy CEO of Finance and Strategy**

How Can I Learn More?
Your Steering Committee

Alexis Herrera CFO, Sheriff's Office	**Samuel Steinberg** CFO, Treasurer's Office
Ammar Rizki Deputy CFO, Bureau of Finance	**Simona Rollinson** CIO
Barbara Pryor Dep. Chief of HR, CCHHS	**Stephen Hughes** CFO, FPD
Donna Hart CIO for CCHHS	**Tom Lynch** ERP Director
Douglas Elwell Dep. CEO of Finance & Strategy, CCHHS	**Velisha Haddox** Chief of HR
Ekerete Akpan CFO, CCHHS	**Zelda Whittler** Under Sheriff
Ivan Samstein CFO	

How Can I Learn More?
Executive Stakeholders

Arnold Randall General Superintendent, FPD	**Joseph Fratto** Chief Deputy Treasurer
Bill Kouruklis Chief Dep. Treasurer	**Keith Formell** Acting CIO, Sheriff's Office
Deanna Zalas Director of Risk Management	**Lawrence Wilson** County Comptroller
Debra Rice ERP Project Manager	**Martha Martinez** Chief Admin. Officer at Cook County HR
Derrick Thomas Director of MIS	**Shannon Andrews** Chief Procurement Officer
Dorothy Loving Director of Financial Controls, CCHHS	**Tanya Anthony** Director of Budget Mgmt. Systems
Ebonie Taylor OCM	**Zahra Ali** Director of Revenue

How Can I Learn More?
Your Change Readiness Leaders & Change Agents

Please see the Project Portal www. STEP.cookcountyil.gov
for the Change Readiness Leader & Change Agent(s) assigned to your office.

How Did we Get Here?

Thank you to everyone here who has participated in the project by:

- Participating in design sessions
- Contributing to Key Design Decisions
- Attending Conference Room Pilots1 (CRP1) where you helped Identify Over 125 Change Impacts
- Providing Data Extracts to the Technical Team

We are building the system based on your invaluable contributions and we thank all of you for your time, energy and enthusiasm for the project.